



**MONTVILLE TOWNSHIP  
PARKS & RECREATION  
DEPARTMENT**



**195 Change Bridge Road, Montville, NJ 07045 Recreation Phone: 973-331-3305**

**RE: Coaches Certification date - NJYSA (New Jersey Youth Sports Alliance)**

**FROM: Maryann Witty, Recreation Director**

**DATE: March 31, 2010**

**Coaches Certification dates: Wednesday, April 14, Thursday, April 29,  
Thursday, May 13 -OR- Thursday, May 27  
from 6:30pm to 9:30pm**

at the Community Park's Field House - 130 Change Bridge Road in Montville

If you have NEVER been to a certification program and are not carded from a previously recognized program (NYSCA, the Rutgers program, etc.) you are required to attend this class.

An RSVP is necessary to ensure that sufficient books are available for each coach. Coaches *MUST RSVP* to the Montville Recreation Dept. by calling: (973) 331-3305

**COACH'S APPLICATION**

Please make sure you have completed and submitted a coach's application to the Recreation Dept. *PRIOR* to the fingerprinting/photo date. You can download an application from the website: [www.montvillenj.org](http://www.montvillenj.org) link onto Municipal Services, then Parks & Recreation. Click onto "forms and flyers".

**NOTE: NEW PROCEDURE regarding Fingerprinting and Photo ID**

The State Police will no longer accept "ink fingerprints". Until a new system is in place, only the coach's photo will be taken at the coaches' class (as listed on the above date).

**YOU MUST SECURE A PHOTO I.D.** to coach, assist or be on a field, gym, etc.

Questions?? Call 973-331-3344  
Maryann Witty, Recreation Director  
fax number: 973-402-0787  
[mwitty@montvillenj.org](mailto:mwitty@montvillenj.org)