



**MONTVILLE TOWNSHIP
PARKS & RECREATION
DEPARTMENT**



195 Change Bridge Road, Montville, NJ 07045 Recreation Phone: 973-331-3305

RE: Coaches Orientation and Training Classes

FROM: Maryann Witty, Recreation Director

DATE: February 12, 2010

Coaches Classes:
THURSDAYS: MARCH 4th or MARCH 18th
OR Wednesday, March 31st
from 6:30 to 9:30pm
at the COMMUNITY PARK FIELD HOUSE

(Building is located in the Community Park BEHIND the Youth Center, 130 Change Bridge Road)

If you have NEVER been to a certification program and are not carded from a previously recognized program (NYSCA, the Rutgers program, etc.) you are required to attend one of these class dates.

An RSVP is necessary to ensure that sufficient books are available for each coach. Coaches *MUST RSVP* to the Montville Recreation Dept. by calling:
(973) 331-3305

COACH'S APPLICATION

Please make sure you have completed and submitted a coach's application to the Recreation Dept. *PRIOR* to the coaches class date. You can download an application from the website: www.montvillenj.org link onto Municipal Services, then Parks & Recreation. Click onto "forms and flyers".

NOTE: NEW PROCEDURE regarding Fingerprinting and Photo ID

The State Police will no longer accept "ink fingerprints". Until a new system is in place, only the coach's photo will be taken at the coaches' class (as listed above).

YOU MUST SECURE A PHOTO I.D. to coach, assist or be on a field, gym, etc.

Questions?? Call 973-331-3344
Maryann Witty, Recreation Director
fax number: 973-402-0787
mwitty@montvillenj.org